



**Subject Access Request for personal data held on the current ELECTORAL REGISTER made under Part 6 of the Data Protection (Jersey) Law 2018.**

<b>1. NAME and CURRENT ADDRESS of applicant:</b>	
Surname	Title
Forenames (in full)	Maiden name (if applicable)
Address	
Post Code	Date of birth
Telephone	E-mail
<b>2. I request the Parish of ..... provide details of the personal data held about me on the current Electoral Roll.</b>	
<b>3. Applicant's signature and date:</b>	
Signature	Date

It will be necessary to validate your identity. If there is a discrepancy between the information you have provided above and the information we hold then we may ask you to bring your driving licence or passport into the Parish Hall. We may also require a utility bill showing your current address.

Once we have processed your subject access request, you will be sent a notice providing the following details from your entry on the electoral register:

- Identity
- Contact details
- Date of birth
- Period of ordinary residence date/category
- Occupation (if held)

Office use only:

Initial    Date

Identity verified

Photo ID checked

Proof of current address checked

Other details

**Data Protection Contacts:**



**St. Brelade**  
 ☎ 01534 741141  
 ✉ [stbrelade@posb.gov.je](mailto:stbrelade@posb.gov.je)



**St. Clement**  
 ☎ 01534 854724  
 ✉ [stclement@posc.gov.je](mailto:stclement@posc.gov.je)



**Grouville**  
 ☎ 01534 852225  
 ✉ [grouville@pog.gov.je](mailto:grouville@pog.gov.je)



**St. Helier**  
 ☎ 01534 811811  
 ✉ [townhall@posh.gov.je](mailto:townhall@posh.gov.je)



**St. John**  
 ☎ 01534 861999  
 ✉ [stjohn@posj.gov.je](mailto:stjohn@posj.gov.je)



**St. Lawrence**  
 ☎ 01534 861672  
 ✉ [stlawrence@posl.gov.je](mailto:stlawrence@posl.gov.je)



**St. Martin**  
 ☎ 01534 853951  
 ✉ [stmartin@posmn.gov.je](mailto:stmartin@posmn.gov.je)



**St. Ouen**  
 ☎ 01534 481619  
 ✉ [stouen@poso.gov.je](mailto:stouen@poso.gov.je)



**St. Peter**  
 ☎ 01534 481236  
 ✉ [stpeter@posp.gov.je](mailto:stpeter@posp.gov.je)



**St. Saviour**  
 ☎ 01534 735864  
 ✉ [stsaviour@poss.gov.je](mailto:stsaviour@poss.gov.je)



**Trinity**  
 ☎ 01534 865345  
 ✉ [trinity@pot.gov.je](mailto:trinity@pot.gov.je)



**St. Mary**  
 ☎ 01534 482700  
 ✉ [stmary@posmy.gov.je](mailto:stmary@posmy.gov.je)

<p>Your Parish is registered with the Office of the Information Commissioner in Jersey and is a 'controller', as defined by the Data Protection (Jersey) Law 2018 (DPJL), of the information (personal data) you provide on this form. Your personal data will be treated with care and in accordance with your Parish's privacy policy. Please refer to the data protection section on your Parish's website for more information or contact your Parish directly.</p>		
<p>We collect your identity, contact details and signature in order to process this subject access request.</p> <p>Please note that this application form only relates to providing information held on the Electoral Roll of the Parish. This does not preclude your right to access any / all of your personal data held by your Parish.</p> <p>You have rights under DJPL, as follows:</p> <p>To access personal data we hold about you and to be provided with details regarding the purpose for which it is held, the categories of information held, who we might share it with, the period it is held and, where it has not been collected directly from you, the source of the information we hold about you;</p> <p>To rectify any inaccurate data we hold about you;</p>	<p>To erasure of your personal data, in certain limited circumstances;</p> <p>To restrict our processing of your personal data, in certain circumstances;</p> <p>In certain circumstances, to have your personal data provided to you in a structured, commonly used and machine-readable format, and, where feasible, to have that data transmitted to another controller;</p> <p>To object to processing to perform a public function, or that is based on legitimate interests; except where there are compelling reasons for us to continue e.g. in the public interest;</p> <p>To object to processing for purposes of direct marketing. Please note that the Parish does not use your personal data for direct marketing purposes;</p>	<p>To object to processing solely for historical or scientific purposes;</p> <p>Not to be subject to decisions based solely on automated processing that produces legal effects or similarly significantly affects you. Please note that the Parish does not process your personal data in this way.</p> <p>If you are not happy with our processing of your personal data, then please contact your Parish Hall in the first instance.</p> <p>Alternatively, you have the right to complain to the Office of the Information Commissioner T: +44 (0)1534 716530, E: <a href="mailto:enquiries@jerseyoic.org">enquiries@jerseyoic.org</a>, P: Office of the Information Commissioner, 2nd Floor, 5 Castle Street, St. Helier, Jersey, JE2 3BT.</p>