



PARISH OF GROUVILLE



**Minutes**

**Minutes of the Ecclesiastical Assembly**  
**Held in Grouville Parish Church on**  
**Thursday 23 May 2024 at 7.30pm**

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| <b>PRESENT</b>  | Reverend Helen Gunton - Rector<br>Howard de La Haye – Church Admin and Finance assistant-<br>Minutes  |
| <b>IN ATTENDANCE</b>  | Mark Labey- Connétable<br>John Lamy- Procureur<br>Peter Le Cuirot- Procureur<br>Simon Vivian- Church Warden<br>Liz Viney- Almoner<br>Terry Noel - Almoner<br>Sir Philip Bailhache<br>Ian & Gill Bravery<br>Roger Burton<br>John & Hanna Day<br>Robin Dupre<br>Simon & Cindy Ferrow<br>Jenny Gruchy<br>Bob Hambly<br>Joan Herival<br>Katie Hubbard<br>Drew Livingston<br>Jenny Totty   |
| <b>Open Meeting</b>   | Rev Helen Gunton welcomed everyone, read out the Convening Notice, and then opened with prayer.   |
| <b>Apologies</b>  | Apologies were received from:<br>Myfanwy Agnes- Church Warden<br>Alan Gunton<br>Ian and Hilary Hardy<br>Chris and Caroline Osgood<br>Chris Totty<br>Suzy Vivian<br>Audrey Watkins   |
| <b>1. Approval of Minutes of Assembly held on 24 May 2023</b> | Rev Gunton asked everyone present to announce their name before they speak for the benefit of the minutes.<br><br>Amendments to the minutes:<br><br>Apologies: Yves Bullen should read Yve Bullen<br>Apologies & Section 3: Susie (Vivian) should read Suzy.<br>Section 4: Julie Quenault should read Julia Quenault.<br><br>The minutes, with amendments, were proposed by Simon Vivian and seconded by Connétable Mark Labey. They were subsequently adopted unanimously. |

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| <p><b>2. To Receive and, if approved, adopt the Tresor account for financial year 2023/2024</b></p> | <p>Rev Gunton introduced the Tresor account and advised that it is administered by the Rectorat, which comprises of the Rector, Connétable, Procureurs du Bien Public and Church Wardens.</p> <p>The Rectorat together look after the church, rectory buildings and grounds, as well as managing the Tresor fund for ongoing costs and routine maintenance.</p> <p>Simon Vivian presented the accounts and expressed gratitude to the Parish for the work they carry out on behalf of the Church. Simon explained that the Parish pay the church a sum of money (The Tresor) each year for its maintenance and upkeep, which has remained reasonably consistent over recent years at around £25k-£26k annually. In 2023, The Tresor received some donations for the Jubilee Window but these have been transferred and applied to the Window costs in the Church Accounts. Apart from a major underspend this year on heating oil, the accounts were on budget. However, insurance premiums are expected to increase.</p> <p>Simon added that Rectorat meetings are held on a regular basis and are extremely beneficial. He also added his thanks from everyone in the church to the Parish, for all the help and assistance that is given. Simon explained that there is a lot that gets dealt with by the Parish without impacting the Tresor account.</p> <p>Simon asked for questions from the floor, of which there were none, so he proposed the accounts for adoption. The accounts were proposed by Terry Noel and seconded by Bob Hambly. The accounts were adopted unanimously. Rev Gunton expressed her thanks to Simon Vivian and to Julia Quenault for auditing the accounts.</p> |
| <p><b>3. To Elect Church Officers for the Year 2024-25</b></p>                                      | <p>Rev Gunton informed the meeting that nominations had been received from Simon Vivian and Myfanwy Agnes to continue in their role as Church Wardens. Simon Vivian was proposed by Jenny Gruchy and seconded by Myfanwy Agnes. Myfanwy Agnes was proposed by Hilary Hardy and seconded by Caroline Osgood. As there were no further nominations, Rev Gunton declared both duly elected.</p> <p>Rev Gunton advised that we were blessed in Grouville to have two church wardens with such complementary skills and the result was an excellent team. Simon looks after the Tresor account and all things legal, whilst Myfanwy uses her pastoral gifts to support the church and the Rector, and is involved in almost everything in relation to the church.</p> <p>The Rector advised that nominations had been received from Liz Viney and Terry Noel to continue as Almoners. Terry Noel was proposed by Jenny Gruchy and seconded by Myfanwy Agnes. Liz Viney was proposed by Myfanwy Agnes and seconded by Hilary Hardy. As there were no further nominations, Rev Gunton declared both duly elected.</p> <p>Rev Gunton thanked both elected almoners for their contribution to the church. Liz can be described as a doer and makes things happen. Liz also acts as a verger for weddings and funeral services and the Rector thanked her for giving her time so freely</p>   |

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|  | <p>and generously. With regards to Terry Noel, Rev Gunton said that he is flourishing both in his ministry as a reader and preaching frequently. The rector added that Terry is also extremely practical, and is now the Church's Health and Safety Officer. Rev Gunton thanks Terry very much for all he does and the time he gives.</p> <p>Rev Gunton finished by warning all those elected to appear at the Royal Court on Saturday, 8th June for their swearing in at 10am., followed by lunch.</p>   |
| <p><b>4. To elect a committee to examine the Tresor account for the financial year 2024/25</b></p>     | <p>Rev Gunton introduced Simon Vivian back to the floor, who advised that Julia Quenault has inspected the accounts for a number of years now and has agreed to continue for another year in the role. Proposed by Simon, seconded by Liz Viney. The meeting unanimously approved Julie/Julia Quenault to examine the account 2024/ 25.</p>   |
| <p><b>5. Application to the Ecclesiastical Court for a faculty to carry out building repairs.</b></p>  | <p>Rector and Church Wardens need to apply to the Ecclesiastical Court for a faculty to a replace section of roof and install ventilators to north elevation and repair a section of render on west elevation as per planning application P/2023/1454.</p> <p>Rev Gunton explained the issues which were first highlighted in the 2021 Quinquennial Inspection Report and the requirement to seek approval of the Ecclesiastical Court to seek a faculty for the work. The project is being organised and overseen by Antony Gibb (Historic Building Consultant)</p> <p>This was proposed by Simon Ferrow and seconded by Katie Hubbard. The meeting unanimously agreed to the request for the faculty.</p>   |
| <p><b>6. To consider a proposal to update and improve the audio-visual provision in the church</b></p> | <p>Rev Gunton outlined the proposed changes which would update and improve the audio-visual provision in the church:</p> <ul style="list-style-type: none"> <li>- New Speakers in the side chapels</li> <li>- New remote mixer</li> <li>- Wireless connectivity</li> <li>- Replace CD player</li> <li>- Replace projector for one offering greater clarity</li> <li>- 55 inch monitor on a moveable trolley with cabling so it can be used in side chapel.</li> <li>- A removable camera positioned in nave on a removable pole in the disabled pew, so people in the side chapel can see what is happening in the crossing area.</li> <li>- 2 screens in the nave to be installed on the LHS looking east near the current speakers with associated cabling.</li> <li>- Removable screen for the service leader.</li> </ul> <p>Funding is already available through the 2023 summer fayre. Simon Vivian added his thanks to the team which has reviewed and produced the proposals, and these changes will enhance our worship experience.</p> <p>The new system was proposed by Jenny Gruchy and seconded by Terry Noel. The meeting unanimously approved the proposal.</p> |
| <p><b>7. Authorise an application to the Ecclesiastical Court for a faculty to carry</b></p>           | <p>Subject to the above proposed work being approved, to authorise the Rector and Churchwardens to make an application to the Ecclesiastical Court for a faculty to carry out the work. Proposed by Jenny Totty and seconded by Simon Ferrow. The meeting unanimously approved the request for the faculty.</p>   |